

LITERACY CHAIR
2021-2023

- Assist clubs in promoting Literacy projects and the development of broad areas of service that have become the International and District focus.
- Provide updated information and resources for Literacy project possibilities such as web sites from other service groups, books pamphlets, etc.
- Prepare for judging the **Letha H. Brown Literacy Award**. Select the committee to judge the annual entries following guidelines published by International. The committee should be made of non-Altrusa members. Prepare and present the participating clubs with Certificates of Award for participating at the annual conference banquet. Prepare and present Certificates of Award for first, second and third place winners. Obtain a \$50 check from the District Treasurer to present to the first-place winner at the conference banquet. Submit the winning entry to International and the International Foundation immediately following Conference.
- Contact local clubs in June, October, and February to encourage Letha H. Brown submissions.
- Conduct one or more workshops at the District Conference and/or other workshops as assigned.
- May contact local clubs individually to seek or share information.
- Accompany District Officers on club visits as requested.
- Prepare an annual report of activities and submit to the Governor by April 1 of each year. (Submit last report to both Governor & Governor-Elect).
- Encourage clubs to submit for awards in all communications with them.

