

XIII CONFERENCE (Renumbered and revised January 2015)

District Eleven Conference shall be held annually on the weekend after Mother's Day, commencing 2012 unless approved differently by the District Board for good cause with International approval.

A. CONFERENCE FEES

Local club treasurers shall remit District Conference fees of \$30.00 with member dues which are due June 1 of each year, effective June 1, 2015. If not paid prior to the convening of the first business session of Conference, a delinquency fee of \$20.00 will be assessed. (Revised January 2015).

B. REMITTANCE OF FEES

The District Treasurer shall remit Conference fees in an amount equal to 13 conference registrations beginning for the Conference 2011 to the next year District Conference finance chairman immediately following the previous post conference Board meeting. (Revised August 2010).

C. DELEGATES AND ALTERNATES

The District Secretary will mail request for names of Delegates and Alternates by April 1 with names to be returned to the Secretary by April 30 beginning in 2012. Number of Delegates and Alternates to whom a club is entitled will be determined by membership as of March 31 prior to the convening of the Conference. Any club that is delinquent in paying its conference fee will not be eligible to vote at Conference. (Revised August 2010).

D. DISTRICT CHAIRS- CONFERENCE

If funds are available and the conference chair is required to attend conference to make a presentation, they will be compensated half room rate for days when they are presenting workshops at conference. (Revised January 2015).

E. CONFERENCE REGISTRATION LATE FEE

Conference late fee shall be waived for a new member who joins Altrusa after the late fee cut-off date.

F. AWARDS

- 1) District Only

- a) Marilyn Atwood Award – Winner to be designated as a Lamplighter from contribution of \$500 in member’s name from funds raised at Conference for International Foundation.
 - b) Membership Award - \$50.
 - c) Club with most 1st Timers Award - \$50.
 - d) Conference attendance award - \$50.
 - e) Other (as determined by Governor with approval of the Board).
- 2) District and International
- a) Mamie L. Bass Service Award winner will receive a plaque and a certificate from District, plus a check and certificate from International.
 - b) Letha H. Brown Literacy Award winner will receive a plaque and a certificate from District, plus a check and certificate from International.
 - c) Dr. Nina Faye Calhoun International Relations Award winner will receive a plaque and a certificate from District plus a check and certificate from International.

G. DEADLINE DATES FOR CONFERENCE AWARDS AND PRIZES

- March 31* Membership information and awards.
Mamie L. Bass Service Award entries.
Letha H. Brown Literacy Award entries.
Dr. Nina Faye Calhoun International Relations Award entries.
Marilyn Atwood Award entries.
5, 10,15,20,25,30,40,50 etc. year membership recognition.
- April 15* Any other registration awards. Any special award not requiring an earlier date.

* Envelopes must be postmarked by the above dates.

H. NEW CLUB EXPENSES

District Eleven club(s) organized within 13 months preceding the Annual District Conference may be assisted with conference delegate expense in an amount approved by the Board of Directors. (Revised 1/30/2010).

I. CONFERENCE SITE SELECTIONS

- 1) DATES: District Eleven conferences shall be held annually

beginning on Thursday of the week of Mother's Day in May. Exceptions can be made with the approval of the Board of Directors and with sufficient advance notification to all club Members (2-3 years preferable).

- 2) LOCATION: Conference sites shall be pre-selected five years in advance.
- 3) SELECTION: The Governor shall appoint a chairman of the site selection committee.
- 4) CONTRACT: No contract for District shall be signed without the prior approval of the Board of Directors. The required hotel deposit shall be advanced by the District at the discretion of the Board to the Host Club and refunded back to the District after Conference.

J. CONFERENCE ACCOUNTING

A Conference accounting summary of books shall be completed within 60 days of the last day of Conference. The Governor shall present an accounting summary report at the next District Board Meeting.